**Member Body Support Programme**

**2021 Application Form**

**Please complete with as much information as possible to help the Board make a decision on your application**

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| **horse**scotland Member Body/Club | **Scottish Equine Club** |
| Project Date | **5th October 2021** |
| Project Name | **Volunteer Training** |
| Project Location | **Sunny Fields Equestrian Centre** |

Please indicate which areas your project covers

* Educate & Develop Officials

X Educate & Develop Volunteers

* CPD Opportunities for Coaches
* Cross Sector Education
* Increase Participation
  + Fun/ Open Days
  + Grassroots Training Days/ Camps
* Support Talent Development
  + Development Competitions
  + Training Days/ Camps

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| Project Description (*200 words*)  Please provide a description of the project and how it will benefit the Equestrian sector in Scotland. |
| Training for event volunteers. The purpose of the project is to train and refresh a group of volunteers in Scotland and build on the existing database of valuable helpers. They will mainly be trained in stewarding, entry acceptance and score marking, and in addition briefly covering other roles needed to make an event a success. This will enable them to feel confident and prepared to volunteer their services at Club events and competitions. |
| Project Aims and Objectives (*200 words*)  Please provide details of what you want the project to achieve |
| The purpose of the project is to train and refresh a group of volunteers in Scotland and build on the existing database of valuable helpers. Events cannot function without a great number of volunteers who need to have the correct training in order to do the job. This training will give them the skills and confidence to put themselves forward to volunteer. It will also bring people up to date with new rules and regulations. |
| Project Delivery (*200 words*)  Please provide details of how the project will be delivered including the names and relevant qualifications of those involved. |
| The training will be run over an evening with 1.5 hours in a classroom situation, using film footage and a power point showing different roles. Joan Brown, club coordinator, will discuss what is expected in the roles and work through different scenarios. She will answer any questions people have. There will also be a discussion with Bill Black (showjumping) on safety in and around the arena. The volunteers will then go onto a practical demonstration in the indoor arena with 2 demonstration riders. They will ride some of the scenarios previously gone over to show what can happen during an event/competition. |
| Project Impact (*200 words*)  Please provide details of the impact the project aims to achieve including the target audience and the number of people it will both directly and indirectly impact (including any social and wellbeing impact) |
| The project will directly benefit up to 40 people on the course. However, indirectly the project will benefit hundreds of competitors at Scottish events including Pony Club and Riding Club competitions. The training will also indirectly benefit other volunteers who are partnered with these people, helping them gain experience in the different roles and hopefully encouraging them to go on and train themselves. |

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| **Projected Costs (*Expenses*) of running project**  (*please see the notes above*) | | |
| *Expenses* | | |
| Item | Full Description (include who and Where etc) | Cost |
| Venue/Facility hire | Sunny Fields Equestrian Centre | £255 |
| Facilitator/Coach/Trainer Fees | Bill Black | £185 |
| Volunteer Travel Expenses @ 45p per mile |  | £0 |
|  |  |  |
|  | Expenses Total | £440 |

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| *Highlight other costs:*  *Please note that these may not be covered as part of the award* | | |
| Item | Description (Please include all other costs) | Cost |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  |  | £ |
|  | Other Costs Total | £ |

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| **Projected Income for the project to be listed below:**  (*How will you pay for the project include input of any in kind contributions)* | | |
| Item | Description | Amount |
| Participation income (an amount must be included, if the event is free then the amount should be £0) | Ticket sales | £40 |
| Member Body contribution |  | £200 |
|  |  |  |
|  | Income Total | £240 |

**Highlight any other Project Income**

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| *Highlight other Income:*  *I.e. Donations, Sponsorship, Tickets sales, In Kind Contributions etc* | | | | |
|  | | Description | | Amount |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | |  | | £ |
|  | | Income Total | | £ |
| **Award Application:**  Total funding requested, should be calculated as the difference between your total income and the allowable expenditure. The requested funding may not exceed 50% of the total funding requested. | | | | |
| Total Costs | Total Income | | Requested Funding (Maximum 50% of the difference) | |
| £440.00 | £240.00 | | £100 | |

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| Signature of applicant representative | Shape  Description automatically generated with medium confidence |
| Date of Submission | 01/09/2021 |

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| For **horse**scotland use only | |
| Submission Date |  |
| Board Meeting Date |  |
| Recommended Funding Amount |  |
| Board Decision |  |