horsescotland.org
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horsescotland **Associate Membership Application Form**

Organisation Details:

Club Name	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	
Web address	
Social Media details e.g. Facebook/ twitter	

Primary Contact:

Name	
Designation (e.g. Chair/ Member)	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	

Secondary Contact:

Name	
Designation (e.g. Chair/ Member)	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	

If your Primary and Secondary contact are not your Chair or Treasurer can you please provide their details too:

Chair:

Name	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	

Treasurer:

Name	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	

What is the main aim of your club?

_____

_____

_____

What are your membership figures?

Female Members _____ Male Members _____

Junior Members (U18s) _____ Adult Members _____

Total Membership _____

Has your club ever applied for an: - Awards for All Grant or Sportsmatch grant?

Yes / No*

*Please delete/ circle as appropriate

Child Protection Officer:

Name	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	
Please submit a copy of appropriate certificates	

Health & Safety Officer:

Name	
Address	
Postcode	
Telephone Number	
Fax Number	
Mobile Number	
E-mail address	
Please submit a copy of appropriate certificates	

Do you have children or vulnerable adults within your groups?

Yes / No*

Do all the groups within your organisation have a child protection officer & Policy?

Yes / No*

*Please delete/ circle as appropriate

In addition to the previous information, we would be grateful for the following information. If you are unclear about the meaning of some of these details, please pass to the person in your organisation who usually looks after organisational and legal matters.

Thank you for your help.

1. Formal name of your organisation in Scotland

_____

2. What is the legal status of your organisation?

_____

E.g. Company limited by guarantee
Company limited by shares
Unincorporated association
Branch of UK body which is one of the above.

3. Do you have a constitution covering your Scottish organisation? Yes/No *
   If so please provide a copy.

4. Do you produce audited or certified accounts for your Scottish organisation and two signatories on the cheque book? Yes/No *

5. Does your Scottish organisation hold an AGM every year? Yes/No *

6. How many AGMs has your Scottish organisation held? _____

7. Do you approve your accounts at your AGM each year? Yes/No *

8. Do you agree to sign up to all **horse**scotland's Plans and Policies? Yes/No *

* Please delete/ circle as appropriate

Please sign to confirm all the information you have provided is accurate:

_____

A full copy of **horse**scotland's Memorandum of Articles and Understanding can be found on **horse**scotland's website at www.**horse**scotland.org

Membership Costs – Cheque should be made payable to horsescotland

No of Registered Members with the Organisation	Member Body Fee
5,000 and over	£500 (+£10 per 100)
2,000 to 4,999	£250
1,000 to 1,999	£175
100 to 999	£150
0 to 99	£100

Member Benefits
• Direct Interface with Scottish Government • Access to a range of policies, e.g. equity, child protection, health and safety • Access to the Protection of Vulnerable Groups Scheme Registration • Advice and support helpline • Project support • Promotion of Member Body activity and events on **horse**scotland website • Access to UK Coaching Certificate Resources and Candidate Funding

FURTHER INFORMATION ON ALL THE ABOVE MENTIONED POLICIES AND PROCEDURES CAN BE FOUND AT www.**horse**scotland.org AND YOU ARE ABLE TO ADOPT ALL RELEVANT **HORSE**SCOTLAND POLICIES

FOR ANY FURTHER HELP PLEASE CONTACT **horse**scotland's Office 01563 549802

PLEASE SEND COMPLETED FORMS and SUPPORTING DOCUMENTS (A copy of your insurance, Child Protection Officers Certificate and three years accounts if applicable) TO **horse**scotland Office, Titwood Farm, Kilmaurs, Ayrshire KA3 2PN

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